

3F**Maintain safety and security in a prison environment**

Kaupae Level	3
Whiwhinga Credit	20
Whāinga Purpose	<p>This skill standard is for a person working as a Corrections Officer in a prison environment.</p> <p>People credited with this skill standard will be able to – in a prison environment – recognise the professional standards expected of a Corrections Officer, employ safety and security practices and processes, and respond to an incident as the first responding officer.</p> <p>This standard aligns with the outcomes of the New Zealand Certificate in Prisoner Management (Level 3) [Ref: 2658].</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Recognise the professional standards expected of a Corrections Officer in a prison environment.	a. Summarise own professional responsibilities.
2. Employ safety practices and processes in a prison environment.	a. Conduct safe practice when using personal protective equipment.
	b. Demonstrate safe lock and unlock practice.
	c. Demonstrate safe search practice.
	d. Establish and maintain effective working relationships to ensure safety and security.
3. Employ security practices and processes in a prison environment.	a. Conduct muster checks.
	b. Conduct security checks.
	c. Manage visitor safety in a prison environment.
4. Respond to incidents in a prison environment as the first responding officer.	a. Identify, assess, and manage risks.
	b. Respond to incidents in accordance with organisational policies and procedures.
	c. Outline post-incident procedures.
	d. Record and report incidents using required formats and timeframes.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria*Assessment specifications:*

- Assessment against outcomes 2, 3, and 4 of this skill standard must take place in an actual prison.
- A *prison environment* refers to a setting that replicates the conditions, structure, and dynamics of a correctional facility. This includes actual prisons, and any time prisoners are managed outside of the confines of a prison.

Definitions:

Organisational policies and procedures refer to the formal policies and procedures for a specific prison site and its activities, and which are consistent with its lead organisation.

Ihirangi waitohu | Indicative content

- Professional standards.
- Safe practice when applying and using personal protective equipment.
- Health and safety precautions in all interactions with prisoners.
- Safety procedures around lock and unlock practices, searches, muster and location checks, security checks.
- Visitor safety.
- Documenting safety and security processes.
- Teamwork - working in pairs, communicating to others of own whereabouts, situational awareness.
- Management of unsafe situations including prisoner behaviour, manipulation or deception, health and safety responsibilities.
- Identification of risks and safe actions to incident response as a first responding officer.
- Post-incident procedures including staff support.
- Reporting and documenting incidents.

Ngā momo whiwhinga | Grades available

Achieved.

Rauemi | Resources

Legislation relevant to this skill standard may include but is not limited to:

- Department of Corrections. (n.d.). *Our code of conduct*. New Zealand Government. Available at <https://www.corrections.govt.nz/about-us/who-we-are/our-privacy-commitment/our-code-of-conduct>
- Department of Corrections. (n.d.). *Policy and legislation*. New Zealand Department of Corrections. Available at <https://www.corrections.govt.nz/resources/policy-and-legislation>
- Department of Corrections. (n.d.). *Prison Operations Manual*. New Zealand Department of Corrections. Available at <https://www.corrections.govt.nz/resources/policy-and-legislation/Prison-Operations-Manual>
- New Zealand Legislation. (2004). *Corrections Act 2004* (No. 50). New Zealand Government. Available at <https://www.legislation.govt.nz/act/public/2004/0050/latest/DLM294849.html>
- New Zealand Legislation. (2005). *Corrections (Rehabilitation of Offenders) Regulations 2005* (SR 2005/53). New Zealand Government. Available at <https://www.legislation.govt.nz/regulation/public/2005/0053/latest/DLM315417.html>
- New Zealand Legislation. (2015). *Health and Safety at Work Act 2015* (No. 70). New Zealand Government. Available at <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>
- State Services Commission. (n.d.). *Standards of integrity and conduct*. New Zealand Government. Available at <https://www.publicservice.govt.nz/guidance/guide-he-aratohu/standards-of-integrity-and-conduct>
- Young, A. (n.d.). *Prison policy, prison regime, and prisoners' rights in New Zealand*. Human Rights Commission. Available at https://hrc-nz-resources.s3.ap-southeast-2.amazonaws.com/files/6414/2550/8365/Young_year_-_Prison_policy_prison_regime_and_prisoners_rights_in_NZ.pdf

And any subsequent amendments or replacements.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council SSB Code: 6048
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Society and Culture>Justice and Law Enforcement>Justice and Law Enforcement not elsewhere classified.
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	121 (subject to review) www.nzqa.govt.nz/framework/search/results.do

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	1 December 2025	N/A
Kōrero whakakapinga Replacement information	N/A		
Rā arotake Planned review date	30 December 2029		

Please contact Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council at qualifications@toitutewaiora.nz to suggest changes to the content of this skill standard.