

**4A****Lead a team to operate safely and effectively in a prison environment.**

<b>Kaupae   Level</b>	4
<b>Whiwhinga   Credit</b>	30
<b>Whāinga   Purpose</b>	<p>This skill standard is for suitably experienced Corrections Officers (COs), existing Senior Corrections Officers (SCOs) or staff who are actively working towards SCO, such as Acting SCO (A/SCOs).</p> <p>People credited with this skill standard will be able to lead a team to maintain the safety and security of all people in the prison environment and lead a team to actively manage prisoner care activities.</p> <p>This skill standard aligns with the New Zealand Certificate in Prisoner Management (Level 4) [Ref: 2659].</p>

**Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria**

<b>Hua o te ako   Learning outcomes</b>	<b>Paearu aromatawai   Assessment criteria</b>
1. Lead a team to maintain the safety and security of all people in the prison environment.	a. Brief staff daily on safety and security requirements to coordinate daily routines.
	b. Respond to risks to ensure safety and security.
	c. Apply knowledge of emergency plans, policies, and procedures to manage incidents.
	d. Confirm staff have situational awareness of people within the prison.
	e. Confirm all primary assurance tasks are completed.
2. Lead a team to actively manage prisoner care activities.	a. Confirm daily activities around prisoner care are completed.
	b. Confirm at-risk prisoners are identified and managed.
	c. Check that prisoner needs are being met and that their minimum entitlements are provided.

**Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria****Assessment specifications:**

- Only 1.c. *Apply knowledge of emergency plans, policies, and procedures to manage incidents* can be assessed in a simulated environment.

**Definitions:**

- *Daily routines* include all duties that are carried out in a workplace that support safety, security, care, and rehabilitation.
- *Primary assurance* is to confirm to the General Manager or Prison Director that all tasks are completed.
- *Prisoner care* includes care for behaviour and monitoring of activities and referrals.
- *Situational awareness* is understanding and awareness of the environment. This includes awareness of risks and taking measures to maintain personal safety and the safety of others.
- *A prison environment* refers to a setting that replicates the conditions, structure, and dynamics of a correctional facility. This includes actual prisons, and any time prisoners are managed outside of the confines of a prison.
- *People within the prison* include prisoners, contractors, staff, and visitors.

**Ngā momo whiwhinga | Grades available**

Achieved.

**Ihirangi waitohu | Indicative content**

- Leadership.
- Safe management of at-risk prisoners and prisoners on a wellbeing management plan.
- Manage prisoner who may be at risk.
- Arrangements of escort to at-risk units.
- Prisoner entitlements.
- Primary assurance tasks.
- Situational awareness.
- Incident management as a leader.
- Identify risks, hazards, and mitigations.
- Clear communication with prisoners.
- Safety procedures.
- Security procedures.
- Teamwork.
- Decision-making.

**Rauemi | Resources**

Legislation relevant to this skill standard include but are not limited to:

- New Zealand Legislation. (2004). *Corrections Act 2004* (No. 50). New Zealand Government. Available at <https://www.legislation.govt.nz/act/public/2004/0050/latest/DLM294849.html>
- New Zealand Legislation. (2005). *Corrections (Rehabilitation of Offenders) Regulations 2005* (SR 2005/53). New Zealand Government. Available at <https://www.legislation.govt.nz/regulation/public/2005/0053/latest/DLM315417.html>

- New Zealand Legislation. (2015). *Health and Safety at Work Act 2015* (No. 70). New Zealand Government. Available at <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>
- Operational manual and code of conduct relating to the prison

And any subsequent amendments or replacements.

### Pārongo Whakaū Kouna | Quality assurance information

<b>Ngā rōpū whakatau-paerewa  </b> Standard Setting Body	Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council
<b>Whakaritenga Rārangi Paetae Aromatawai  </b> DASS classification	Law and Security > Offender Management > Prisoner Management
<b>Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga  </b> CMR	0121

<b>Hātepe  </b> Process	<b>Putanga  </b> Version	<b>Rā whakaputa  </b> Review Date	<b>Rā whakamutunga mō te aromatawai  </b> Last date for assessment
<b>Rēhitatanga  </b> Registration	1	DD MM 2025	N/A
<b>Kōrero whakakapinga  </b> Replacement information	This skill standard is set to replace unit standard 29066.		
<b>Rā arotake  </b> Planned review date	31 December 2029		

Please contact Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council at [qualifications@toitutewaiora.nz](mailto:qualifications@toitutewaiora.nz) to suggest changes to the content of this skill standard.