

5A**Manage the custodial practice of an area within a prison**

Kaupae Level	5
Whiwhinga Credit	25
Whāinga Purpose	<p>This skill standard is for people working as a Principal Corrections Officer (PCO) or actively working towards PCO, such as acting PCO, or equivalent, in a prison environment.</p> <p>People credited with this skill standard will be able to implement custodial protocols in an area within a prison and manage prison resources in an area within a prison.</p> <p>This skill standard aligns with the New Zealand Certificate in Prisoner Management (Level 5) [Ref: 3877].</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Implement custodial protocols in an area within a prison.	a. Oversee the custodial functions of a prison area.
	b. Organise staff to actively manage prisoners.
	c. Monitor assigned custodial duties.
	d. Prepare staff to respond in high risk, complex, or difficult situations.
2. Manage prison resources in an area within a prison.	a. Participate in the resource allocation and expenditure planning process.
	b. Manage planned resource allocations.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria*Assessment specifications:**Definitions:*

- *Manage* includes managing, monitoring, and reporting.
- *Prison resources* may include people, time, budget, equipment.

Ngā momo whiwhinga | Grades available

Achieved.

Ihirangi waitohu | Indicative content

- Monitoring.
- Reporting.
- Manage prisoner complaint processes.
- Monitor rosters for effective operation.
- Lead and guide staff to deal with complex situations and practice.
- Site management, site muster management, input into site muster management.
- Prisoner management and their associated risks are considered and measured.
- Practical steps to develop an inclusive site team approach.
- Identify operational risks or gaps and remedial actions.
- Recommendations to management on changes or performance.
- Introductions of new policies and/or procedures in a practical and positive way.

Rauemi | Resources

Legislation relevant to this skill standard include but are not limited to:

- New Zealand Legislation. (2004). *Corrections Act 2004* (No. 50). New Zealand Government. Available at <https://www.legislation.govt.nz/act/public/2004/0050/latest/DLM294849.html>
- New Zealand Legislation. (2005). *Corrections (Rehabilitation of Offenders) Regulations 2005* (SR 2005/53). New Zealand Government. Available at <https://www.legislation.govt.nz/regulation/public/2005/0053/latest/DLM315417.html>
- New Zealand Legislation. (2015). *Health and Safety at Work Act 2015* (No. 70). New Zealand Government. Available at <https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html>
- Operational manual and code of conduct relating to the prison

And any subsequent amendments or replacements.

Pārongo Whakaū Kounga | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Law and Security > Offender Management > Prisoner Management
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0121

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	DD MM 2025	N/A
Kōrero whakakapinga Replacement information	This skill standard is set to replace unit standard 31746.		
Rā arotake Planned review date	31 December 2029		

Please contact Toitū te Waiora Community, Health, Education, and Social Services Workforce Development Council at qualifications@toitutewaiora.nz to suggest changes to the content of this skill standard.